

## ACTIVITY REPORT- Awareness talk on liver health

1.	Name of the activity	Awareness talk on liver health
2.	Occasion (if any)	<i>World Liver Day</i>
3.	Organizing department/s	General Medicine
4.	Activity Coordinator	Dr.Shrirang Patil
5.	Date & Time	19.4.2024 - Friday 11am to 12pm
6.	Venue / Place	Male Medical Ward
7.	E mail / Circular about the event (mentioning Date, time, venue, guest, speaker, faculty etc.)	<b>Email attached</b>
8.	Pamphlet/Flyer	<b>NA</b>
9.	Total number of participants/beneficiaries/ Viewers (attendance NOT required)	<b>30 -35</b>
10.	Students participation (give details) UG/PG	<b>NA</b>
11.	Faculty participation (give details)	<b>NA</b>
12.	Attendance sheet (for student, staff related event) Mention – 1.Name, 2. Year/desig./dept 3. Sign	<b>NA</b>
13.	Faculty/Team involved	Dr Shrirang Patil
14.	Coloured geo-tagged photos (2 to 4)	<b>ATTACHED</b>
15.	Brief summary of the event in around 100 words (purpose, conduct, feedback, impact, suggestions etc.)	Audience counselled about importance of maintaining liver health. All the associated queries were addressed. It was well appreciated.

### Annexures :

1. E mail / Circular / Notification about the event (mentioning Date, time, venue, guest, speaker, faculty etc.)  
Kindly attach the photo of/ screenshot of the circular/intimation letter that was sent before the conduct of the activity.
2. Soft copy of the Pamphlet/Invitation/Brochure/Flyer etc.
3. Attendance (if applicable)

4. Coloured geo-tagged photos (2 to 4)

- Paste clear the geo-tagged photos in the word file.
- Do not change the proportions of the photos.
- Preferably the representative images with banner/information about the activity
- Do not send scanned images of printed copies of the photos.
- Permission for Awareness talk on Liver Health - General Medicine

Department

M

**Medicine Department <medicine@mitmimer.com>**

Fri, Apr 5,  
4:41 PM

to PRINCIPAL


- Respected Madam,
- Good Afternoon!
- 
- We are conducting an Awareness talk on liver health by Dr. Shirang Patil on 19.4.2024 Friday. Requesting you to give guidance and permission for the same.
- 
- Thanking You,
- 
- Regards,
- 
- Yours sincerely,
- 
- Dr. Priti Dave
- Prof. & HOD
- Medicine Department
- **One attachment** • Scanned by Gmail
-

**ACTIVITY REPORT- Awareness talk on liver health**

1.	Name of the activity	Awareness talk on liver health
2.	Occasion (if any)	World Liver Day
3.	Organizing department/s	General Medicine
4.	Activity Coordinator	Dr. Shirang Patil
5.	Date & Time	19.4.2024 - Friday 11am to 12pm
6.	Venue / Place	Male Medical Ward
7.	E mail / Circular about the event (mentioning Date, time, venue, guest, speaker, faculty etc.)	Email attached
8.	Pamphlet/Flyer	NA
9.	Total number of participants/beneficiaries/ Viewers (attendance NOT required)	30 -35
10.	Students participation (give details) UG/PG	NA
11.	Faculty participation (give details)	NA
12.	Attendance sheet (for student, staff related event) Mention – 1.Name, 2. Year/desig./dept 3. Sign	NA
13.	Faculty/Team involved	Dr Shirang Patil
14.	Coloured geo-tagged photos (2 to 4)	ATTACHED
15.	Brief summary of the event in around 100 words (purpose, conduct, feedback, impact, suggestions etc.)	Audience counselled about importance of maintaining liver health. All the associated queries were addressed. It was well appreciated.

**Annexures :**

- E mail / Circular / Notification about the event (mentioning Date, time, venue, guest, speaker, faculty etc.)  
Kindly attach the photo of/ screenshot of the circular/intimation letter that was sent before the conduct of the activity.
- Soft copy of the Pamphlet/Invitation/Brochure/Flyer etc.
- Attendance (if applicable)

  
**Dr. Priti Dave**  
 Prof & HOD  
 Reg. No. 2009/05/2270  
 Medicine Department  
 MIMER Med. College  
 Talegaon (D)

4. Coloured geo-tagged photos (2 to 4)

- Paste clear the geo-tagged photos in the word file.
- Do not change the proportions of the photos.
- Preferably the representative images with banner/information about the activity
- Do not send scanned images of printed copies of the photos.
- Permission for Awareness talk on Liver Health - General Medicine

Department

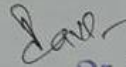
M

Medicine Department <medicine@mitmimer.com>

Fri, Apr 5,  
4:41 PM

to PRINCIPAL

- Respected Madam,
- Good Afternoon!
- 
- We are conducting an Awareness talk on liver health by Dr. Shirang Patil on 19.4.2024 Friday. Requesting you to give guidance and permission for the same.
- 
- Thanking You,
- 
- Regards,
- 
- Yours sincerely,
- 
- Dr. Priti Dave
- Prof. & HOD
- Medicine Department
- **One attachment** • Scanned by Gmail



**Dr. Priti Dave**  
Prof & HOD  
Reg. No. 2009/05/2270  
Medicine Department  
MIMER Med. College  
Talegaon (D)

